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**From:** Long, Mike [Long.Mike@epa.gov]  
**Sent:** 10/24/2017 8:29:15 PM  
**To:** Fenton, Terry [fenton.terry@epa.gov]  
**CC:** Hurd, Kathy [Hurd.Kathy@epa.gov]; Palmer-Greene, Felicia [Palmer-Greene.Felicia@epa.gov]  
**Subject:** Contract EP-W-14-20 - TO#46  
**Attachments:** TO 46 Assumable Waters SOW Mod 10-22-17.doc

Hi Terry,

In OWOW/OWCD as the contract/budget lead, I am assisting Kathy Hurd with information and assistance in routing an amendment to TO#46. This amendment consists of modifications to the scope of work, change in the COR to Kathy and extending the POP until March 30, 2019.

This is in addition to my role as the COR for two Just In Time task orders, TO#24 and TO#28. In these task orders, to request a change/modification I have previously created and routed a Technical Direction (TD) to the SRA TO program manager and copies to you.

With TO#46, what is the best way to accomplish this contract action? Would this action be done via a TD or a TO mod.? Unfortunately, the current POP ends next Tuesday, October 31. In addition, I've checked and of course, I do not have EAS access to TO#46.

Thanks for your consideration and assistance!

Mike  
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